



EXECUTIVE OFFICE OF THE PRESIDENT  
OFFICE OF MANAGEMENT AND BUDGET  
WASHINGTON, D.C. 20503

October 20, 2009

BUDGET DATA REQUEST NO. 10-06

TO: PROGRAM DEPUTY ASSOCIATE DIRECTORS  
PROGRAM BRANCH CHIEFS

FROM: Courtney B. Timberlake  
Acting Assistant Director for Budget

SUBJECT: Estimates of Monthly Obligations and Outlays for the American Recovery and Reinvestment Act of 2009

Affected Divisions: All RMOs. **Please share this BDR with agencies.**

Due Date: **2 p.m., October 27, 2009**

BDR Contacts:

- For programmatic questions, agencies should contact their OMB representative. OMB staff should contact Alyssa Denzer ([ADenzer@omb.eop.gov](mailto:ADenzer@omb.eop.gov)) at 5-5798.
- For technical questions with the MAX Collect application, the contact is Warren Flood ([wflood@ovp.eop.gov](mailto:wflood@ovp.eop.gov)).
- For questions concerning MAX IDs to access the MAX Collect application, please email [MAXSupport@omb.eop.gov](mailto:MAXSupport@omb.eop.gov).

Purpose: To collect FY 2010 monthly obligation and gross outlay estimates for all Treasury Appropriation Fund Symbols (TAFSS) that directly receive an appropriation from the American Recovery and Reinvestment Act of 2009 (Recovery Act), or that indirectly receive funds via non-expenditure transfers or expenditure transfers \ interagency agreements. This BDR will also collect the amount of appropriations allocated to each Recovery Act related TAFS.

Background: Agencies are currently providing weekly updates on Recovery Act programs, including actual obligations and gross outlays. To respond to additional requests from Administration policy officials in the White House and at OMB, this BDR requests agencies to provide estimates of monthly obligations and gross outlays for Recovery Act activities through the end of FY 2010.

Additional guidance will be issued in the future about updating these initial estimates over the course of the fiscal year.

Action required: RMOs should forward this BDR to their agencies. Agencies should use MAX Collect to enter cumulative monthly obligation and gross outlay estimates for each month from October 2009 to September 2010 for the TAFS and programs in the attachment. Estimates are cumulative since the date of enactment. The MAX Collect exercise will open on October 19<sup>th</sup>, 2009.

- Obligations are the monthly data corresponding to the quarterly data that you report on Line 8 of an SF 133 Report on Budget Execution and Budgetary Resources or on Line 1000 of the Program and Financing (P&F) Schedule in the President’s Budget. Here is a link to the definition of obligations in OMB Circular A-11:  
[http://www.whitehouse.gov/omb/assets/a11\\_current\\_year/s20.pdf](http://www.whitehouse.gov/omb/assets/a11_current_year/s20.pdf)
- Gross outlays are the monthly data corresponding to the quarterly data that you report on Line 19A of an SF 133 or on Line 7320 of the P&F Schedule in the President’s Budget. For credit financing accounts, these data are reported on Line 19A of an SF 133 but are called “disbursements” in the P&F Schedule. Here is a link to the definition of gross outlays in OMB Circular A-11:  
[http://www.whitehouse.gov/omb/assets/a11\\_current\\_year/app\\_f.pdf](http://www.whitehouse.gov/omb/assets/a11_current_year/app_f.pdf)

See the exercise community page at <https://max.omb.gov/community/x/MYOAFg> for additional instructions and the link to the MAX Collect application.

In preparation for entering this information, agencies should:

- 1) Visit the exercise community page, click on [Department/agency MAX Groups controlling data access](#), and confirm that the individuals listed for your agency are the individuals who need access to this exercise. If you need to make changes to who should have access, please contact Warren Flood at [wflood@eop.gov](mailto:wflood@eop.gov).
- 2) Attend the online kick-off meeting for agencies on Wednesday, October 21 at 2 p.m.. We will discuss the exercise and demonstrate the MAX Collect tool. Please see the exercise community page for more information about this meeting. (A MAX account is necessary to access the exercise community page and attend the on-line meeting. If you do not have a MAX account, go to <https://max.gov> and select “Register Here” from the links at the top of the page.)

Attachment